**Possability People**

Paper 1

**Citywide Connect Partnership Board**

**28th February 2017 – 10am – 1pm**

**Open Market, 1 Marshalls Row, Brighton, BN1 4JU**

**Present:**

Geraldine Des Moulins – GDM (Chair) Possability People – Chief Officer

Penny Woodgate – PW E.Sussex Local Pharmaceutical Committee

Mel King – MK East Sussex Fire and Rescue Service

Emma McDermott – EM BHCC, Communities, Equalities & Third Sector

Jane Lodge – JL Patient & Public Engagement (CCG)

Emily O’Brien – EO Brighton & Hove Food Partnership

Peter Huntbach - PH BHCC Seniors’ Housing

Judith Cooper – JC BHCC Commissioner

Loretta Harrison – LH Home & Company

Kevin Browne – KB Sussex Police

Becky Woodiwiss - BW BHCC Public Health   
Linda Hastings- LH Impact Initiatives

Jules Dienes – JD Somerset Day Centre

**In attendance**

Tracey Maitland – TM Citywide Connect team

Lilly Storey – LS Citywide Connect team

Roxy Brennan - RB Citywide Connect team

Katy McGrory - KM Possability People – Communications

Judith Cousin- JC JB Eventus

**Apologies:**

David Steedman – DS Bluebird Care

Dave Steel – DS One Church Brighton

Julie O’Neil - JO B&H Libraries

Annie Alexander – AA BHCC Public Health

Revd Peter Wells – RPW Brighton and Sussex University Hospital

Lisa Vile – LV Maycroft Manor

Julie Francis – JF Hanover Housing

Dawn Draper - DD LGBT Switchboard   
Sally Polanski – SP Community Works

**Agenda**

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| **No** | **Item** | **Lead** |
| 3. | **Notes from the last meeting**  The last meeting’s minutes can be taken as a correct record.  **Outstanding action -** PW contacted Sean Depodesta to request information about the new Befriending Coalition contact point, once this is sent PW can publicise in the East Sussex Local Pharmaceutical Committee newsletter. | **GDM**  **PW** |
| 4. | Programme Update  Spring 2017 Locality Hubs (see flyer attached to email with the minutes)  The flyer and booking link for the next round of hubs went out last Wednesday 22nd February and there have been 61 registrations so far across all three localities and across sectors. The next phase will be structured around Public Health’s Older People Locality profiles and risk factors for loneliness, to enable participants to start to tackle gaps in preventative services and activities and to find ways of working together to develop wellbeing interventions.  **Cluster engagement** The team have met with the lead for Cluster 3 who has subsequently registered on Connect and Share and registered for the North/Central hub. The team has also established contact with the lead for Cluster 1 who has expressed interest in attending the East hub event. There was a meeting with David Supple (chair of the CCG) on February 20th and a piece on the citywide connect programme was included in the Proactive Care newsletter. The AGE UK care coaches will also be represented across the three locality hub events.  **Digital Resources**  During the last round of hubs a number of resources and pathways were identified which have now been added to **Connect & Share** our resource sharing site – http://connectandshare.sharetribe.com and a communication went out to the 165 organisations now linked to the Programme. We have since had 50 new registrations and 5 new listings have been added.  The resource can help those who provide care and support for older people across sectors find ways of linking with other hub members through joint promotion, signposting, networks and training courses, as well as providing a place to share physical resources such as low cost spaces for hire.  **Action: All to make use of the site when they are looking for or have resources to share.**  The vast majority of the activity providers registered on the Out and About section of the **It’s Local Actually** site ([www.itslocalactually.org.uk](http://www.itslocalactually.org.uk)) keep their own entries up to date. Nevertheless, the Citywide Connect Team carries out its own annual checks, going through every entry checking accuracy. Around 90% of entries were still correct – where updates have been made in the Lunch club category, these have been carried across to the Lunch Club listing pulled together by BHCC – the updated list has been re-distributed to key organisations across the city and will be made available at the hub events.  We have also reviewed the activity categories to help make it easier for users when searching for particular types of activities. The largest category currently is arts/culture, followed by self help/support. We have also overlaid these categories onto Community Insight to help in understanding where the gaps are – this analysis will be used to help inform the workshops taking place during the forthcoming Spring 2017 Locality Hubs.  We are in contact with community centres to create separate submissions for each activity to make it easier for users to search.  Support at Home registrations continue to grow – there are currently 50 in home services listed on the site, ranging from handymen, mobile hairdressers, home visiting opticians, home care providers and pet services dog walking, etc.  **EO** – Is it possible to have a feature where a search list can be printed? Useful for carers/friends/neighbours who are searching for something on behalf of an older person who may prefer printed material.  **Action: CWC Team to contact the site’s maintenance provider to see whether a print function showing listing results would be possible.**  **Action: All members to help with raising awareness amongst activity providers that they can register for free and with older people/those working with older people that the site can help with knowing what activities are available on their doorstep to across the city.** | **TM**  **All**  **CWC**  **All** |
| 5. | Board Member Updates - Direction of travel in coming year  JL - CCG  Adam Doyle the new Accountable Chief Officer for the CCG is focused on the budget deficit and remodeling to ensure the best value for money.Funding decisions for its recurrent contracts are currently being reviewed.  In the future, the CCG will be focusing on hospital and community based services. They will be moving towards the Multi Speciality Community Partnerships (MCPs) place based care model and contract framework. Over time it should help with managing demand for general practice, by building community networks, connecting with the voluntary sector, and supporting patient activation and self-care.  From the 1st April 2017, the CCG will assume full responsibility for commissioning  Primary Care medical services allowing greater autonomy responding to the needs and circumstances of local registered populations. Once this transition has taken place there is room for the CVS to think about linking in. **TM** **–** Not just voluntary sector but other providers in the private sector  GDM – Self-funders bypass ASC but still put pressure on primary and secondary acute care services.  EO - Brighton & Hove Food Partnership  Emily updated us on the Food Poverty Action Group and the campaign they are currently running to help low income families on certain benefits who are either pregnant or have children under four, to buy milk, fresh or frozen fruit and veg using Health Start Vouchers .  A meeting was held before Christmas up at the Royal Sussex County to discuss food provision at discharge. There was good turnout from CVS providers and BHCC but no CCG commission or frontline staff from RSCH could attend.  BHFP have been working on an Older People & Food leaflet with Age UK preventing malnutrition, targeted at older people and those who work with them. The booklet contains information on how to choose a healthy ready meal and options around shared eating.  Update on food poverty figures: these have declined slightly from 2014/15 when the figure was 23%, now 19% - prevalence appears to be high amongst 18-35 year olds and highest amongst those with a disability/long term health condition – 35. Possability People’s Get involved Group project are currently surveying its members on Active Living - there are questions included which focus on health eating, affordability and potential enablers which would encourage participants to eat more healthily, as well as the offer of follow-up from BHFP at participants request.  BHFP are currently running training sessions with carers as a start point to tackle these issues and with staff in residential care homes.  EM - BHCC, Communities, Equalities & Third Sector  Funding  Emma updated the group on thenew AnnualCommunities Fund for 2017, which replaces the three year discretionary grants program and current annual grant programme. It has been simplified and is now focused on three key outcomes: improving wellbeing; fairness and cohesion. Those applying need to meet at least one of these outcomes. If those linked in with the Citywide Connect Programme have key priorities there is potential to link in with the fund. Collaboration fund also now available – opportunity to link in following gaps identified through the Locality Hub Events.  Larissa Reed is the new executive director of Neighbourhoods, Communities and Housing.  **Neighbourhood Hubs** Sally Mcmahon (Head of libraries) is leading on this for BHCC – looking at Whitehawk, Moulsecoomb and Hangleton & Knoll.  The neighbourhood governance structure will be devolved to a neighbourhood level, with issues fed up to the forum (housing now linked in).  Sally will be leading on the development of virtual hubs – for example looking at readiness to support those transitioning to universal credit.  **Action: EM to link Sally in with the Citywide Connect Programme.**  Larissa Reed is the new executive director of Neighbourhoods, Communities and Housing  LH – Impact Initiatives, HOP 50+  Impact Initiatives are working on new café in Coldean at New Larchwood. There’s a lot going on including food and a community space and a cookshop for people with Learning Disabilities on a Tuesday and Wednesday.  Impact are also part of the new befriending single contact point pilot working in Coldean.  HOP 50+ run the Hopstop, on a Friday for people with dementia. The HOP 50+ also offer low cost complementary therapies and have links with the Brighton & Hove Food Partnership through the Shape Up Programme. They will be focusing on food and mood in the Spring.  MK - East Sussex Fire and Rescue Service  Melinda updated the board that there is a new Borough Commander in post, Nigel Cusack, who is also currently overseeing Lewes. New priorities include raising awareness (eg that 60% of fires start in the kitchen), spreading prevention messages, and increasing numbers of referrals for the Home Safety visits. Older people living alone are more at risk. Home Safety visits are now called Safe & Well visits to reflect the Fire Service’s broader offer which is not just about fitting smoke alarms.  They are identifying new routes through which to raise awareness, for example housing schemes such as Anchor, etc.  ESFRS have been involved in developing the new Hoarding partnership framework – starting with a live consultation phase and developing referral pathways and guidelines.  GDM: suggested piloting in one area and MK explained that they are working in Woodingdean in partnership with Time to Talk befriending.  EO: asked whether there is scope for developing guidance around preventing hoarding. MK informed the group that there is guidance available as part of the framework. Sussex Recovery College currently run hoarding workshops.  Action: Mel to keep board updated  JD - Somerset Day Centre  From the 1st April the name will change to Somerset Centre. The lease has also changed so that the building can now be rented out to more groups. They are working with Lifelines and Time to Talk Befriending (TTTB) in conjunction with CWC to pilot a volunteer driving as scheme in the east of the city. They will continue to develop close working links with TTTB. Links will also be made with BHFP to help run sessions at the Centre as part of the Healthy Living Programme.  Older & Out is going really well and attendance continues to rise currently applying for funding to run evening events, for example, the centre continue to introduce new activities for users to enjoy; drumming circles are proving to be very popular.  **PH** - **BHCC Seniors’ Housing**  The council has now moved to a three year business planning cycle. Brooke Mead Extra Care Housing Scheme is due to open ahead of schedule and will support older people with dementia. Peter explained that the team will be using what they have learned from the CWC Programme in relation to aims and aspirations such as partnership working, building vibrant social communities, focusing on wellbeing and positioning the schemes as assets which the local community can also access. We are embedding what works and looking to replicate best practice across the schemes.  Lifelines will be the lead partner in developing activities for Brooke Mead so senior housing are currently working on getting that up and running.  Seniors housing are also looking at Communities of Interest (COIs) and developing the offer so it better meets the needs of these, for example what the service offer might be for BME elders and incorporating Making Every Contact Count (MECC). In the third year they will be looking at developing new services to reach the wider community (dependent on funding).  Seniors Housing continues to change, moving towards self sufficient, functioning communities.  BW - Public Health & ASC  Public Health and Adult Social care have a new Executive Director – Rob Percy. There’s a clear three year directorate to promote health & wellbeing through a range of preventative actions. Public Health have a remit to recommission older people’s services and falls prevention work, looking at what works in promoting health and nutrition messages. The team met with the CCG recently looking at home care provision in this context.  JC - ASC  Judith updated the board on ASC’s service objectives;   * better outcomes and VFM. * big focus on integrating commissioning with the CCG * stabilising the provider market * revisiting the market positioning statement which will be issued in September 2017 * strong commitment to CWC and looking at underpinning that work.   JC emphasised the Social Work Team based at Bart’s are moving towards working in districts from the start of the new financial year.  CWC are well linked into this team and a number have already booked onto the Locality hub Events.  LH: is there a capacity issue with the framework providers currently?  JC: we have increased rates so that the market is more stable and there are fewer exits. There has been a lack of systematic approaches.  BW: redevelopment should help – looking at the staffing mix – met with the Programme Manager recently and we are working towards making MECC available to all staff.  JL: CCG are adopting the approach used in Wakefield which involves piloting care navigation using GP receptionists – empowering them to make short, sharp interventions. The training will be delivered online - bringing that training in from another area.  JC also updated the group on the current status of the Older People’s Council – OPC – they have a one year transition after which time BHCC will no longer be providing admin support and they will be standing independently.  LH – Home & Company  Loretta informed the board on how H&C started with cooking and cleaning for clients. Having carried out a service review for the previous year, they are now responding to increased requests for a more holistic service offer stemming from a lack of knowledge amongst families, professionals and older people as to how to navigate the system. For example, they are helping to co-ordinate health appointment visits, helping broker decision making for families and older people themselves on whether it is safe to continue living at home, for example and helping decision making around moving into supported living. CWC cited as being useful in helping us deliver advice and navigation around these issues.  Action: LH to link CWC in with later life advisor and solicitor networks locally.  KB –Sussex Police  Facing a time of substantial change within the force including an unprecedented reduction in staff and services.  Lisa Bell has taken over from Nev Kemp as the new divisional commander. One of Lisa’s key interest areas is older people.  Kevin outlined the 3 key areas Sussex Police focus on:   1. Response: calls sent to resolution centre “filing at source”. Some issues with this approach primarily related to losing key information which would help in supporting particularly vulnerable people. Kevin ran through a recent burglary case in Woodingdean that had been filed, but following a visit from a PCSO they found the person was in a wheelchair with no services and was boiling water precariously. Since then, a process has been developed to try and prevent cases like this happening again. 2. Investigation: secondary stage dealing with the aftermath involving the Local Policing Team (LPT) 3. Prevention: Neighbourhood policing teams   KB manages engagement across all three areas. The new local engagement plan will be released in March. This will include a Brighton wide policy on engaging with TTTB for example – making this business as usual. As well as ensuring that every department has access to equipment such as burglar alarms, Carelink style systems which link to a named contact.  The Police Property Act Fund (PPAF) of £500 is still available for charities and community groups to access – applications are one-off over a four year period.  Police are trialling a new preventative tool which allows the person to see on their phone who is at the door when the doorbell rings, which will be helpful in falls prevention as well as being a tool to prevent crime. They have also been granted £3,000 of new engagement equipment to use during events, major crime scenes, etc. This will be used at this years Pride to promote safety messages. During times when the system is not being used by the Police it could be made available for partners’ to get key messages out to the community.  PW - E.Sussex Local Pharmaceutical Committee (LPC)  PW has included information about My Life and It’s Local Actually in the LPC’s newsletter that goes out to all the community pharmacists they support.  There will be changes to the pharmacy contract, involving a requirement for pharmacies to be Healthy Living Pharmacies, using MECC training. Pharmacies will switch in April or November (most in November) and once settled there is scope for engagement and outreach opportunities. 80% of pharmacies are already part of the Dementia Friends scheme.  There is a new stakeholder group involving Sussex University’s School of Pharmacy. Their most recent admission of 50 new students will be undertaking a Cultural Competency Scheme, which involves students doing 3 days community service. The current organisations involved are St John’s Ambulance and Chailey. They are keen to engage with other providers in the community.  Action: PW to put CWC in touch with Sussex University  PH – Brighton University have a long history of engagement with local community providers, involving formal placements, so there will be a track record of learning and experience there.  Action: PH to put PW in touch with contacts at Brighton University to forge closer links on this initiative. | **JL**  **EO**  **EM**  **EM**  **LH**  **MK**  **JD**  **PH**  **BW**  **JC**  **LH**  **KB**  **PW**  **PW**  **PH** |
| 8 | **Citywide Connect Evaluation: background and rationale for the strategic recommendations** (see presentation attached to email with the minutes)  PH – Highlighted that many of the board members have influenced activity and direction of travel following being involved with the Programme.  Qn: have we got the right people around the table?  LH – we are all operationally focused and get things done, rather than the board meetings being a talking shop.  EM – has been mandated to go back and influence senior managers on key issues being uncovered – where the issues are and what changes are needed.  The board discussed linking in with the Health and Wellbeing board, but that this impenetrable currently. MK explained the role of the Community Initiatives Partnership and that CWC are linked in with Nigel Cusack the new Borough commander who chairs the meetings  The board reached agreement that there is a need to communicate what has been achieved, the benefits as well as the key issues being highlighted through the Locality Hub Events and board meetings so that blockages in the system can be tackled.  EO raised a suggestion for forthcoming board meetings to be based on a roundtable discussion of challenges which could then be a platform for the Locality Hub Events to develop solutions. Blockages wold then be fed up to senior decision makers.  EO: Two strong themes emerging: 1) MECC – platform for this  2) Preventative agenda  “For every £1 invested” raised as an issue to revisit when communicating the business case with key decision makers.  Action: CWC to develop business cases targeted at the key decision makers to articulate the work undertaken by the Programme – what is the ask and what is the offer? | **JC/ALL**  **CWC** |
| 9 | AOB  KB informed the board about a Sussex police commissioner. event in Jubilee Library Thursday 9th March | **KB** |